

**Host a Training and Bring the Learning to You**

# Host Sites Provide…

* A venue for the workshop (in your own location or another suitable venue)
* Lunch and break refreshments for all three days
* Local leads for promoting the training if you aren’t filling the class with your team
* Audio visual equipment

# Benefits of Being a Host Organization…

* No travel costs for employees, enabling more individuals to attend
* Special reduced registration fee for host site
* Scholarship (free) slots for the training you host (Registration must exceed 20 people)
* Be recognized as a change agent for person-directed care

# The Eden Alternative Will…

* Promote the training with assistance from the hosting organization
* Respond to phone/email requests for information
* Develop and post flyers
* Promote the training on the Eden Alternative website
* Receive and track registration forms
* Send confirmation letters
* Provide all educational materials
* Receive payments
* Arrange for an Eden Educator to facilitate the training
* Send all educational materials and supplies to the venue site (Excluding the few supplies that the host sites are asked to provide)

**For more information, contact Meredith Martin at** **mmartin@edenalt.org** **or phone 615-249-4492.**